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Headteacher:
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Dear parents and carers,

It is with great sadness that I write to let you know some incredibly sad news that we received yesterday. Miss Swaby, who was one of our Behaviour Support Workers, was taken into hospital two weeks ago and I am deeply sorry to tell you that she died on Sunday evening.

I have spoken to all of the students in a virtual assembly this morning as it is deeply upsetting news for us all as Miss Swaby was a well-loved and familiar figure around the school. For many of our students who she worked with directly this news has come as a significant shock, as it was for me and all of the staff. I personally did a lot of on-call shifts with Miss Swaby and she was always remarkably calm, usually smiling and always positive.

I sent a message to Miss Swaby's daughter last night on behalf of us all telling her how wonderful her mum was, that we are heartbroken and sending her much love from us all.

There is plenty of support for students as we are all doing what this school does best – looking out for each other, looking after each other and helping each other through this difficult time in the days ahead. Teachers will be watching for children who may need some time out of their lessons and we will make sure we support them if this is required.

Yours sincerely,

Mark McKelvie
Headteacher