



**PARENT & CARER
WEEKLY BULLETIN**

Friday 12th June 2026

HEADTEACHER'S MESSAGE



Yesterday, I attended the funeral of our school's previous Principal, Ken Cornforth, to pay our respects on behalf of all staff, Governors and students. There was a large number of people in attendance including several current and former members of staff. It was a thoroughly fitting tribute. I did not work with Ken so it was lovely to hear about his life away from education and in particular how close he was to his family. Whilst students, Governors, staff and parents saw the school Principal, Ken was also loving husband, father, son and brother. As I mentioned at the time of Ken's death, I sent a card and flowers on behalf of us all but I would like to take this opportunity to express my sincere condolences to Ken's wife Jacky, his family and friends. I know he will be sorely missed.

Mark McKelvie
Headteacher



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GENERAL NOTICES

Social Time Sanction Changes

We would like to inform parents and carers of a temporary adjustment to our behaviour systems in school for half term 6. To further reinforce high expectations and ensure that all students remain fully focused on their learning, we will be introducing social time detentions, where break and lunchtime will be used to support behaviour where needed. This short-term measure is designed to minimise disruption and maintain a calm, purposeful learning environment for all. We appreciate your continued support as we work together to uphold high standards across the school.

Mr McCroakam
Assistant Headteacher

Drowning Prevention Week

Next week is Drowning Prevention Week. Recent tragic news events remind us of the need for education on this critical topic. In form time next week students will be exploring what the risks are of swimming and bathing in open water and also what they should do in an emergency.

We would also like to raise awareness of water safety and encourage conversations at home about the risks associated with open water and recreational activities near rivers, lakes, canals, reservoirs, and the coast.

Drowning can happen quickly and silently, and teenagers can be particularly vulnerable due to increased independence, peer pressure, and a tendency to underestimate risks.

Please remind your child to:

- Never enter the water to cool off, retrieve objects, or take part in dares or challenges.
- Avoid swimming in unsupervised open water such as rivers, canals, lakes, and reservoirs.
- Stay away from the edges of waterways, especially where surfaces may be slippery or unstable.
- Never enter the water under the influence of alcohol or drugs.
- Always follow safety signs and local guidance.
- Look out for friends and encourage safe decision-making around water.



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What to Do in an Emergency?

If your child sees someone in difficulty in the water, they should:

- Call 999 immediately and ask for the appropriate emergency service.
- Encourage the person to float on their back if they are able.
- Throw something that floats to the casualty if available.
- Never enter the water themselves to attempt a rescue.

The Float to Live Message

If a young person unexpectedly finds themselves in the water, they should remember:

- Tilt their head back with ears submerged.
- Relax and try to control their breathing.
- Move their hands and feet gently to stay afloat.
- Once breathing is under control, call for help or swim to safety if possible.

As warmer weather hopefully returns again, and young people spend more time outdoors, your support in reinforcing these important safety messages is greatly appreciated.

Mr Sammons
Assistant Headteacher

Illegal Cigarettes and Vaping Assemblies – Years 8, 9 and 10

On Thursday this week we welcomed West Yorkshire Trading Standards into school to deliver important assemblies with Years 8, 9 and 10. They spent time explaining both the physical risks of smoking and vaping, but also looking at the issues behind using illegal vapes.

What are illegal vapes?

Illegal vapes are products that do not meet UK safety and legal requirements. They may:

- Contain higher-than-permitted levels of nicotine.
- Include unregulated or harmful ingredients.
- Lack proper health warnings or ingredient information.
- Be sold without appropriate age-verification checks.
- Be designed and marketed to appeal to children and teenagers.

These products can pose serious health risks and may contain substances that have not been tested for safety.

Both smoking and vaping can have significant effects on young people's health and wellbeing. Nicotine is highly addictive and can affect concentration, mood, and developing brains. Young people who become dependent on nicotine may find it difficult to stop.



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While vaping is often promoted as an aid for adults to quit smoking, it is not intended for children or young people who do not smoke.

How parents can help?

We encourage parents and carers to:

- Talk openly with their child about smoking and vaping.
- Discuss the health risks and legal implications of using age-restricted products.
- Be aware of signs that a young person may be vaping, such as unfamiliar devices, sweet-smelling vapour, or increased spending.
- Encourage healthy ways to manage stress and peer pressure.
- Contact the school if they have concerns or would like support.

Further support

If you would like advice about talking to your child about smoking or vaping, or if you are concerned about their use of nicotine products, please contact the school pastoral team for guidance and support.

Thank you for your continued support in helping us maintain a safe and healthy environment for all students.

Mr Sammons

Assistant Headteacher

Library and Reading

Just a reminder to all students that they need to return their Library books by Tuesday 30th June. Please could you encourage your child to look for any outstanding Library books they may have and return them by this date. If any were due before Christmas, please can students bring them in. There will be no consequences as we just want all books returned.

Despite the school Library being closed over the Summer period, there are a number of local libraries that students can access. Please could you encourage your child to visit the local libraries over this period during this 'National Year of Reading' and keep their reading momentum going.

Many thanks for your support in encouraging reading.

Mrs Gough
Literacy Lead



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Extra-Curricular Activities – week commencing 15th June 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Mrs Lewis	Strategy Club 3.00pm - 4.30pm Room: 213 Staff: Mr Pugh & Miss Ingle	Vocal Group 3.00pm - 4.30pm Room: Staff: Miss Boshier	
	Rounders, Cricket, Athletics and Softball Clubs 3.00pm - 3.45pm School Field Staff: All PE staff	Debating Club 3.00pm - 4.00pm Room: 211 Staff: Mr Connor	Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Miss Chappell	
	History Club 3.10pm - 4.00pm Room 114 Staff: Mr Alderson	Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Mrs Newby	Japanese Club Week A Only 3.00pm - 4.30pm Room 011 Staff Mr Pugh & Miss Hornsby	
	Craft Club 3.00pm - 4.00pm Room: 007 Staff: Mrs Harrington	Design Technology Club 3.00pm - 4.00pm Room 037 Staff: Miss Hepworth-Smith	Philosophy Club 3.00pm - 4.00pm Room: 115 Staff: Ms Bennett	

Year 7

We are currently reviewing the data for the latest progress updates and trying to ensure it is going out as accurately as possible. This should be coming out to you at the start of next week and will follow the same structure as previous progress updates.

PGL Parents Meeting

Another reminder that we are holding a PGL parents meeting on Monday 15th June at 4.30pm in the main hall. I will be going through the expectations on the trip, activities involved and crucially what is needed on the trip. If anyone cannot attend, the information will be sent out to you through Arbor.

Mr Lucas
Year 7 Director of Studies

Miss White
Year 7 Leader



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YEAR 8

Uniform and Equipment

As we move through the final half term, we would appreciate your support in ensuring that students arrive at school each day wearing the correct uniform and equipped for learning.

Students should bring:

- A fully stocked pencil case (including pens, pencils and a ruler)
- Their planner
- A reading book
- A refillable water bottle

Maintaining high standards of uniform and equipment helps students to feel prepared, focused and ready to succeed in every lesson.

Final Progress Update

The final progress update of the academic year will be issued later this term. This will provide an overview of your child's progress and achievements as we approach the end of Year 8. We encourage students to continue working hard in lessons, completing homework to a high standard and taking pride in their learning.

Flamingo Land Rewards Trip – Tuesday 30th June

A reminder that our Year 8 Rewards Trip to Flamingo Land will take place on Tuesday 30th June. We are looking forward to celebrating the excellent effort, attendance and positive conduct shown by so many students throughout the year.

Thank you for your continued support throughout the year. We are incredibly proud of the progress Year 8 students have made and look forward to a successful and enjoyable final few weeks of term.

Mrs Mitchell
Year 8 Director of Studies

Mrs Swithenbank
Year 8 Leader

YEAR 9

This week, Trading Standards delivered an informative presentation on the dangers of illegal vapes. We hope our students gained valuable knowledge from the session.



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I have also begun meeting with Mr Syed, who will be your child's Director of Studies as they move into Key Stage 4 next year. Together, we are reviewing class lists and option choices to ensure students are placed appropriately. We appreciate your patience while we finalise these arrangements and will communicate option information to families as soon as possible.

Mrs Kaye
Year 9 Director of Studies

Mr Inman
Year 9 Leader

YEAR 10

A reminder that Year 10 mock examinations will take place from 15th–26th June.

All students have been issued with their own individual exam timetable, which includes:

- The date and time of each exam
- The duration of the exam
- The exam location (main hall or dance studio)
- The student's seat number

Students should keep this timetable in their planner alongside their normal school timetable and bring it with them each day.

During the mock exam period, students will continue to follow their normal break and lunch times. When students are not sitting an exam, they are expected to attend their normal timetabled lessons.

We would appreciate your support in helping students prepare for their exams. Encouraging good organisation, regular revision, and a healthy balance between study, rest, exercise, and sleep can make a significant difference to their wellbeing and performance.

Miss Legg
Year 10 Director of Studies

Mrs Green
Year 10 Leader

YEAR 11

◆ Final Exams

Monday - AM Physics, PM Further Maths

Tuesday - AM Spanish Reading

Wednesday - AM Spanish Writing



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Following the final exams, students will not be required to come into school apart from on the Leavers Assembly, Year 11 into Year 12 induction days and results day. See dates below.

Key Dates

✦ Year 11 Leavers Assembly (final goodbyes in school)

📅 Friday 19th June – 1.00pm – 3.30pm

Food will be served via a hired burger van!

✦ Year 11 into Year 12 Induction Days

📅 Monday 22nd - Tuesday 23rd June

Contact Mrs Smith if you have any questions at l.smith@pudseygrammar.co.uk.

✦ ***Year 11 Prom***

📅 Thursday 2nd July

Arrive at the Village Hotel Otley Road at 6.30pm During the evening, there will be a buffet served and there will be a DJ.

It is a cashless venue and all students will be searched before being allowed entry.

Photographer - £10 a print or 3 print for £20 (please bring cash for these)

Students to be picked up at 10.30pm.

✦ GCSE Results Day & Sixth Form Enrolment

📅 Thursday 20th August (AM)

This is an important day for students to attend. Please let me know if there are any issues in collecting results and I will advise on what to do.

✦ Leeds College Enrolment

📅 Enrolment info will be sent out to students on 22nd June

Enrolment slots will be sent out at the end of July - students must book onto an enrolment slot. If they do not, they will be treated as a walk in and may miss their place on a course depending on availability.

Dates and times of enrolment 2026 Leeds Colleges and Sixth Forms

Main enrolment

20th - 28th August 10.00am-4.00pm, late night Wednesday till 7.00pm (please note extra day of main enrolment due to no bank holiday in these weeks) It's not too late 1st-4th September 10.00am-4.00pm, late night Wednesday till 7.00pm* (please note only 4 days due to bank holiday)



PARENT & CARER

Uniform and Equipment Donations Appreciated

Next Monday many of our Year 11 students will finish their exams at the end of the Physics examination. It has been a very successful exam season and we thank you for all of your support at home.

It is at this point every year that we ask for donations of uniform and equipment which go a long way in supporting many other families through the Pudsey Community Project.

After the Physics exam we will ask students to donate blazers, ties and scientific calculators.

If you could support us in this project we would greatly appreciate you having a conversation with your child in advance of Monday so they know to help support the scheme.

We will be collecting donations at the bag room as students leave the exam.

Just a polite reminder that any key texts (e.g. Macbeth) can also be returned on Monday and left with the Year 11 team

Year 11 into Year 12 Induction

Year 11 into Year 12 Induction is due to take place on Monday 22nd and Tuesday 23rd June. A letter has been sent home which includes the timetable for the two days. There is also a QR code that needs to be scanned in order to book in a place. Please ensure that this has been completed as soon as possible to confirm a place for the induction.

If you are unsure of anything or would like further information, please contact Mrs Smith who will be happy to help at l.smith@pudseygrammar.co.uk.

Mr Syed
Year 11 Director of Studies

Miss Exley
Year 11 Leader

SIXTH FORM

Y12 UCAS Discovery Fair - Thursday 18th June

This is a reminder that the UCAS Discovery Fair trip takes place Thursday 18th June.

On the day:

- Students should attend P1, P2 & P3 lessons as normal
- At 11.30am, students must go to the Main Hall/Study Area for registration with their form tutors
- Coaches will depart at 11.50am to take students to Leeds Beckett University

Thank you to all students who have already registered for this event (and parents/carers for providing consent).



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For any student who has yet to sign up...

UCAS Registration Information

All students must register individually for the event and obtain their personalised QR code ticket.

Students have been sent an email from events@ucas.co.uk to their school email account. They should follow the link provided, complete the short registration form and save their QR code ticket to their phone.

Students will not be permitted entry to the event without their QR code ticket.

If students experience difficulties accessing the email, they can register manually by visiting: <https://www.ucas.com/events/ucas-discovery-leeds-2026-470426>

They should:

1. Select **Book Now**
2. Choose **Join Group Booking**
3. Enter the group booking reference: **UCASBKN1323183**
4. Follow the instructions to complete their registration and download their personalised ticket

Students must bring their ticket with them on the day, either saved to their phone wallet or as a printed copy.

Consent to Attend

If you are happy for your child to attend this event, please complete the consent form **ASAP** using the link below:

https://docs.google.com/forms/d/e/1FAIpQLSduSqbJ58x5FAfLpy1kvMCFsZlwJDTwUPfNbV9_CA5SKFoZCw/viewform?usp=sharing&oid=118425561678691324339

During the visit:

- Students must remain on the Leeds Beckett University campus at all times
- Students are not permitted to leave the campus for any reason
- There are plenty of food outlets available on site

This is a safety requirement and must be followed at all times.

Any unauthorised leaving of the campus will be treated as a serious breach of school rules.



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Food:

Students should bring either a packed lunch or money to purchase food at the venue.

16–19 Bursary Students:

If students are a recipient of the 16-19 bursary, a £5 lunch allowance can be collected from the Finance Office. This will be available to collect Monday and Tuesday morning.

Year 12 Paris Trip - Tuesday 7th July to Friday 10th July

This is a reminder that our Paris Information Evening takes place on **Wednesday 17th June from 5.30-7.00pm**. Refreshments will be available at 5.30pm and the talk will start at 5.45pm. Thank you to those who have got in touch to confirm their attendance and those who have let us know they might not be able to attend. We will ensure all information given on the evening is sent to all parents/carers after the event. We look forward to seeing you there,

Important Dates

Year 12

Tuesday 7th July to Friday 10th – Year 12 Paris Trip
w/c 13th July - Year 12 Work Experience

Year 13

Thursday 25th June – Year 13 Awards Ceremony & Prom
Thursday 13th August - A Level Results Day
Thursday 20th August - GCSE Results Day

Mrs Smith
Assistant Director of Sixth Form

Miss Robinson
Careers and Progression Manager

Miss Mathie
Attendance and Pastoral Support

Mrs Scott
Supervised Study Co-Ordinator