



**PARENT & CARER
WEEKLY BULLETIN
Friday 5th June 2026**

HEADTEACHER'S MESSAGE

It was great to see all the students returning back after the half term holiday. The exams for our Year 11 and 13 students are in full swing and both year groups seem to be coping well with the demands and challenges.

We have an exciting half term ahead for all students as we have various end of term rewards trips planned and we have proms for Year 11 and Year 13 students. In addition, we are looking forward to welcoming next year's Year 7 parents and students next week to the New Year 7 Information Evening and next year's Year 7 students will return shortly for their taster day.

We have our annual Open Evening where we get to showcase the school to the next generation of PGS students. We finish the year with our awards evenings which are an opportunity to celebrate the hard work of students across the school. I'm looking forward to the packed half-term ahead and building on what our students have achieved already this academic year.

Mark McKelvie
Headteacher

GENERAL NOTICES

Extra-Curricular Activities – week commencing 8th June 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Mrs Lewis	Strategy Club 3.00pm - 4.30pm Room: 213 Staff: Mr Pugh & Miss Ingle	Vocal Group 3.00pm - 4.30pm Room: Staff: Miss Boshier	
	Rounders, Cricket, Athletics and Softball Clubs 3.00pm - 3.45pm School Field Staff: All PE staff	Debating Club 3.00pm - 4.00pm Room 211 Staff: Mr Connor	Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Miss Chappell	
		Art Club 3.00pm - 4.00pm Room: 031/033 Staff: Mrs Newby	Cyber Trailblazers Week B Only 3.00pm - 4.00pm Room 011 Staff: Mr Pugh	
		Dutch Club Week B Only 3.00pm - 4.00pm Room: 207 Staff: Miss Hornsby	House Competitions – Rounders Thursday 7 th May 2026	



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Student Illness and Mobile Phone Use

We would like to remind parents and carers of the correct procedures if a student feels unwell during the school day.

Students must not use their mobile phones to contact home if they are feeling unwell. This is an important safeguarding and organisational measure to ensure that all students receive appropriate care.

If a student feels unwell, they should:

Medical emergencies - Speak to a member of staff immediately, in their lesson.

Non-emergencies - Go to their relevant Year Office during social times.

From there, students will be referred to our trained first aid staff, who will assess the situation and, where necessary, make direct contact with home.

Please be aware:

Students should not arrange to be collected by contacting parents themselves. Any student seen using a mobile phone inside the school building will have their phone confiscated in line with the school's Mobile Phone policy.

We appreciate your support in reinforcing these expectations with your child. These procedures are in place to ensure student safety, appropriate care, and clear communication between school and home.

Footballs in School

From Monday 8th June, students should not bring their own footballs into school.

To ensure that social times remain safe, well-organised, and enjoyable for all, the school will provide footballs for student use. These can be collected from the PE Office at the start of social times.

Please remind your child:

Personal footballs should not be brought onto the school site.

Students should use the school equipment provided.

Any personal footballs brought into school will be confiscated.

We appreciate your support in reinforcing this expectation with your child.

Mr McCroakam
Assistant Headteacher



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Reporting Your Child's Absence from School

If your child is unable to attend school, please inform the school before 9.00am on each day of absence. This helps us to ensure the safety and wellbeing of all students and allows attendance records to be updated promptly.

When reporting an absence, please provide a brief reason so that the absence can be recorded and categorised correctly. Where appropriate, supporting evidence should also be submitted to help clarify how the absence should be marked. Examples may include a screenshot or photograph of prescribed medication, appointment confirmation, or other relevant documentation.

Medical Appointments Reminder

Wherever possible, please arrange medical appointments outside of school hours.

If your child has an appointment during the school day, please inform the Attendance Team in advance and provide supporting evidence (e.g. an appointment letter or screenshot of a confirmation text/email) so the absence can be recorded correctly and to support our safeguarding procedures. Appointments without evidence may be marked as unauthorised.

Please remember that medical appointments affect attendance figures. We therefore encourage students to attend school before and/or after their appointment whenever possible.

The contact email to send supporting evidence is attendance@pudseygrammar.co.uk.

Thank you for your continued support.

Attendance Team

Library

Well done to all those students who have borrowed books from our Library this year. Tuesday 30th June is the last day to hand books in so please could you help to ensure that all books are returned by this date.

Also, please could students have a good look at home for any outstanding Library books that they may have. There will be no consequences; we would just like them back so that other students can enjoy them.

Many thanks for your support with reading this year.

Mrs Gough
Literacy Lead



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Year 7

We hope Year 7 enjoyed their half term break and the great weather. We are in a longer half term but there are lots of exciting events to look forward to.

Data Capture 2

We are collecting the data from the summative assessments this week and we will be checking over the data before sending it out. They will follow the similar structure as before where ATL are automatic based on attendance and in class behaviour. Progress will be in bands and be based on the assessment and performance across the Year.

PGL Parents Meeting

A reminder that we will be holding a short Parents Meeting on Monday 15th June at 4.30pm. We will go through what will happen on the trip, what is needed and the logistics of the trip. We look forward to seeing you.

Mr Lucas
Year 7 Director of Studies

Miss White
Year 7 Leader

YEAR 8

It has been wonderful to welcome our Year 8 students back after the half-term break. We have had a really positive first week back, with students settling quickly into lessons, showing excellent attitudes to learning and making a strong start to the final half term of the year. We are incredibly proud of the maturity and enthusiasm they have demonstrated.

As we move towards the end of the academic year, we are looking forward to our Rewards Trip on 30th June to Flamingo Land. This is a fantastic opportunity to celebrate the hard work, positive behaviour and commitment shown by our students throughout the year. We know many students are excited about the trip, and we look forward to sharing this special experience with them.

We would also like to take this opportunity to remind families about the importance of good attendance. Every school day provides valuable learning experiences, and regular attendance helps students make the most of their education, build confidence and maintain strong progress across all subjects. As we approach the final weeks of Year 8, every lesson counts and we encourage all students to do their best to attend each day.



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Thank you for your continued support.

We look forward to another successful and enjoyable half term with our Year 8 students.

Mrs Mitchell
Year 8 Director of Studies

Mrs Swithenbank
Year 8 Leader

YEAR 9

Welcome back to all our Year 9 students. We hope that everyone had a restful and enjoyable half-term break.

We would like to congratulate our students on the mature and positive manner in which they conducted themselves during Assessment Week. Their focus, effort, and commitment to their studies were greatly appreciated, and we are proud of the way they approached this important period.

Staff will be entering assessment data onto our systems on 18th June. Final reports will then be prepared and distributed approximately two weeks later.

Mrs Kaye
Year 9 Director of Studies

Mr Inman
Year 9 Leader

YEAR 10

We are delighted to offer our Year 10 students an exciting Post-16 Taster Day opportunity on Thursday 2nd July. This is a fantastic chance for students to experience a range of post-16 pathways, helping them to make informed decisions as they begin to think about their next steps beyond Year 11.

All students have been informed about the day through assemblies and form time sessions this week. During form time on Friday, students were asked to complete a survey, which has been sent to their school email account. This survey is essential as it allows us to allocate students to their preferred sessions and activities.

If your child has not yet completed the survey, please could you encourage them to do so over the weekend.



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A letter containing further information about the day has also been sent home this week. We encourage you to read this carefully and discuss the opportunities available.

If you have any questions regarding the Post-16 Taster Day, please do not hesitate to get in touch.

Miss Legg
Year 10 Director of Studies

Mrs Green
Year 10 Leader

YEAR 11

Year 11 Exam Plan Update

From Monday 8th June, students will continue to come into school but only when they have either an exam or a revision session. Students will need to come to school wearing school uniform and be fully equipped for their exam and/or revision session. Students may use the canteen for food at break/lunch in the usual way. When the exam and/or study session has finished, we will expect students to leave the building or use the main hall for revision.

Please discuss the plan below at home to understand when your child should be in school and when they are able to leave.

<https://docs.google.com/document/d/15Z7bAVrKFIMwo6YyxIfvokPtMnrd9Rsh5QyOWa9fUMg/edit?usp=sharing>

Key Dates

- ✦ Year 11 Leavers Assembly (final goodbyes in school) - Friday 19th June – 1.00pm – 3.30pm
- ✦ Year 11 into Year 12 Induction Days - Monday 22nd - Tuesday 23rd June
- ✦ Year 11 Prom! - Thursday 2nd July, 7pm Arrival
- ✦ GCSE Results Day & 6th Form Enrolment – Thursday 20th August, further details to follow.

Mr Syed
Year 11 Director of Studies

Miss Exley
Year 11 Leader



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SIXTH FORM

We hope our students and their families have had an enjoyable half-term break and were able to make the most of the recent sunshine. As we return for the final half term, we are encouraging all Year 12 and Year 13 students to refocus and approach the weeks ahead with renewed determination. Many Year 13 students continue to work hard in preparation for their summer examinations, while Year 12 students are focusing on their Post-18 pathways and next steps. This is a crucial period, and we are looking forward to working closely with students to support them in achieving their full potential.

Year 12 UCAS Discovery Fair – Thursday 18th June 2026

We are inviting all Year 12 students to attend the West Yorkshire UCAS Discovery Fair on Thursday 18th June, taking place at Leeds Beckett University, Headingley Campus, from 11.50am–3.30pm.

We encourage all students to attend, including those who are not currently considering university as a future option. The event provides valuable information about a wide range of post-18 pathways, including apprenticeships, higher education and alternative routes, helping students make informed decisions about their future. We attend this event every year and students consistently find it informative, engaging and enjoyable.

There will be over 100 universities, colleges and apprenticeship employers attending the event, giving students the opportunity to explore a variety of pathways all in one place. Students will also be able to attend talks and workshops covering student finance, accommodation and university application advice.

What can students expect?

****Experience university life first-hand**

The event is hosted on a real university campus, allowing students to explore lecture theatres, libraries, student unions and accommodation facilities while gaining a genuine insight into student life.

****Talk to universities, colleges and employers**

Students can compare different universities, colleges and apprenticeship providers, helping them understand the range of opportunities available and what may suit them best.

****Talk to current students**

Current university students will be available to answer questions and share their experiences of higher education, student life and making the transition from Sixth Form.



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****Academic taster sessions**

Students can attend subject-specific talks delivered by university lecturers to experience degree-level study and learn more about subjects they may be interested in pursuing.

****Professional support and guidance**

UCAS advisers and qualified careers advisers will be available throughout the event to provide impartial advice on applications, entry requirements and future pathways.

Travel Arrangements

Coaches will be provided to transport students to and from the venue. On the day, students should attend their Period 1, 2 and 3 lessons as normal before meeting in the Main Hall at 11.30am for registration with their form tutors. Coaches will depart promptly at 11.50am. The trip is free of charge, subsidised by the school as part of our wider careers programme.

Students should bring either:

A packed lunch, or money to purchase food and refreshments at the event. Students who receive the 16–19 Bursary may request either a free packed lunch from school or lunch money to use with vendors at the event. Parents/carers of bursary recipients should contact finance@pudseygrammar.co.uk to arrange this provision.

UCAS Registration Information

All students must register individually for the event and obtain their personalised QR code ticket. Students have been sent an email from events@ucas.co.uk to their school email account. They should follow the link provided, complete the short registration form and save their QR code ticket to their phone. Students will not be permitted entry to the event without their QR code ticket. If students experience difficulties accessing the email, they can register manually by visiting:

<https://www.ucas.com/events/ucas-discovery-leeds-2026-470426>

They should:

Select Book Now

Choose Join Group Booking

Enter the group booking reference: UCASBKN1323183

Follow the instructions to complete their registration and download their personalised ticket

Students must bring their ticket with them on the day, either saved to their phone wallet or as a printed copy.

Consent to Attend

If you are happy for your child to attend this event, please complete the consent form ASAP using the link below:

https://docs.google.com/forms/d/e/1FAIpQLSduSqBJ58x5FAfLpy1kvMCFsZ1wJDTwUPfNbv9_CA5SKFoZCw/viewform?usp=sharing&ouid=118425561678691324339



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Important Dates

Year 12

Tuesday 7th July to Friday 10th – Year 12 Paris Trip
w/c 13th July – Year 12 Work Experience

Year 13

Thursday 25th June – Year 13 Awards Ceremony & Prom
Thursday 13th August - A Level Results Day
Thursday 20th August - GCSE Results Day

Mrs Smith
Assistant Director of Sixth Form

Miss Robinson
Careers and Progression Manager

Miss Mathie
Attendance and Pastoral Support

Mrs Scott
Supervised Study Co-Ordinator
