



Our ref: MME/HFT
Date: 19th March 2026

Dear parents and carers,

Mobile Phone Policy

In line with Department for Education guidance, which recommends that schools are mobile phone free so students are not distracted and can fully focus on their learning, we will be introducing a new Mobile Phone policy from Monday 30th March.

The school will operate a phone-free day for Years 7–11. Phones must be switched off, kept in bags, and never seen during the school day.

We expect all students to bring a school bag each day so that, if they do bring a phone into school, it can be kept in the bag and out of sight throughout the day.

Sixth Form students may use phones only in designated areas (e.g. Sixth Form social spaces), not around the main school.

Phones must be switched off before entering the building and can only be turned back on after students leave at the end of the day. This includes students arriving early for Breakfast Club and leaving after interventions and detentions.

If a phone is seen or used, it will be confiscated as follows:

- If a phone is confiscated in a classroom the parent/carer will need to collect the phone from Reception at the end of the day.
- If a phone is confiscated outside lessons, the student can collect the phone at the end of the day from the Year Office.

The policy also applies to AirPods and similar devices. Smartwatches are allowed but must not be used for communication.

Exceptions may be made for medical, pastoral, or SEND needs, with agreed adjustments in place.



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The full Mobile Phone policy is available on the school website –
<https://www.pudseygrammar.co.uk/key-information/school-policies/>

We would really value parents' support in reinforcing this national approach. In particular, we ask that parents do not contact students directly on their phones during the school day; if there is an urgent message, please contact the school office and we will ensure it is passed on.

Most parents tell us they would like their children to spend less time on mobile phones. This policy supports that aim by helping young people switch off from electronic devices during the school day and stay fully engaged in their learning and social interactions. We will be reviewing this policy after 2 weeks and may make some changes where necessary to ensure the school is phone free for students in Years 7 to 11.

Yours sincerely,

Mark McKelvie
Headteacher

