



Pudsey
Grange
field
School

Anti-Smoking and E- Cigarette Policy

This policy has been agreed by the Governing Body of Pudsey Grange School.

It is illegal to buy tobacco products or e-cigarettes under the age of 18 in the UK. These products are not permitted in school under any circumstances.

Pudsey Grangefield School building is managed by Interserve. The building and grounds are a smoke free zone. No smoking is permitted on site and significant disciplinary measures will be applied to those students who flout these rules.

Aims

- To have clear procedures for dealing with anyone found smoking on the premises or in the case of pupils found to be in possession of smoking materials, to ensure that such procedures are consistent and clearly understood.
- To ensure that both penalties for smoking on the school site and support procedures are consistently and fairly applied.
- To ensure, in the interest of health and hygiene, that smoking is not permitted around the school gates or within the school grounds.

Protocol for non - compliance on school premises by pupils

Pupils will be sanctioned for 'smoking' if:

- They are seen smoking.
- They are seen with a lit cigarette in their possession.
- They are found to have cigarettes and/or other smoking materials (including lighters and/or nicotine/non-nicotine based cartridge inserts) in their possession.
- They are associating themselves with others who have been caught in the act of smoking.
- They are doing any of the above with an e-cigarette or "vape".

Below, the term 'smoking' applies in full to tobacco based cigarettes and any form of electronic cigarette, nicotine and non-nicotine based, that enacts smoking or the act of smoking.

1. If pupils are found to be smoking they will receive a sanction as soon as practicable from the time of transgression. Furthermore, students associating with those caught in the act of smoking may also receive a sanction.
2. A report of the incident will be completed by the relevant member of staff.
3. The incident will be logged on Class Charts and a copy of the report will be placed on the pupil's file.
4. Parents or carers of the pupil concerned will be contacted.
5. The pastoral team will act to support strategies for cessation and/or notify the school nurse of the incident and an appointment may be made for the pupil concerned to meet with the nurse/pastoral team for health and cessation advice

Any student who has been caught with tobacco or e-cigarettes on site will be expected to undergo random equipment and clothing searches in the period following the discovery of the material and the initial sanction. The school reserves the right to search for any contraband and to confiscate any material associated with smoking or the act of smoking. This will be held for 7 days and may be picked up by an adult after 3.30pm.

The school will forward the names of persistent offenders to the Police and further incidents will result in more serious sanctions being considered by the school. These will include extended detentions, isolations, pastoral support plans or even exclusions and will be applied according to the extent and regularity of the incidents in school.

Repeat offences

The school may choose to seek assistance from the Police in tackling students who are using tobacco products or e-cigarettes illegally. In extreme cases where the school sanctions appear to be having no effect on certain pupils and their smoking behaviour, parents may be asked to collect and supervise their child over the periods of free time or when the smoking is taking place.