

Pudsey Grangefield School CIAG & Employability Plan - Sep 2019 to July 2020

Year 7

Introduce students to labour market information, and how to look for a job. **(G2)**
Register student on START to create profile and complete various Employability assessment with them by using the resource section
Developing presentation skills **(G2, G3)**
What would make you employable- how to demonstrate these skills
Understanding employability law **(G2, G3)**
Raising aspirations programme (all year) **(G2, G3, TP)**
Personal Statement – focus on strengths **(G3)**
Employer Talk **(G3, G5, TP)**
Big Idea Enterprise event
Children In Need – Planning, Question Time (Y 7 & 8) – **(G3)**
Employment Law **(G3)**
STEM based Enterprise Activity **(G4)**
Evidence in student form books/form tutor notes/START profile. **(G2, G3, G4)**

Year 8

Register all students on START and continue to update START Profile to identify career options. **(G2, G3)**
Use national career web site to look at different career paths/future prospects to help students see what careers are available and what qualifications are needed to enter them. **(G2, G3, G4)**
Prior to option choices set the scene and go through the options choice booklet. **(G2, G3, G4)**
What are employability skills? Students find out what they are and start to log where they have shown them. **(G2)**
Each student has an individual careers interview to help them make their option choices delivered by Director of Studies/Year Leaders **(G3, G4)**
Children In Need - Advertising, Marketing and costing to raise money. **(G3, G4)**
BBC Bitesize Assemblies/Workshops – **(G2, G3, G4, G6 & G7)**

Year 9

Register all students on START and continue to update START profile. **(G2, G3)**
Financial capability; Barclays Money Skills. **(G3, G4)**
Use national career web site to look at different career paths/future prospects to help students see what careers are available and what qualifications are needed to enter them. **(G2, G3, G4)**
Complete sample application forms and practice writing CV's. **(G3, G4)**
Raising aspirations programme – motivational speakers to talk about Aspiration Goals **(G4, G5, TP)** (Matters To Me) – students write a speech about an area they are passionate about and then present this to the group in form. Develops communication/presentation skills. **(G3, G4)**
Assembly - Air Cadets Recruitment Team **(G2, G3, G4, G5)**
Employer Talk – **(G2, G4, G5, TP)**
University of Leeds – **(G2, G7)**
BBC Bitesize Assemblies/Workshops **(G2, G3, G4, G6 & G7)**

Year 10

Register all students on START and continue to update START profile. **(G2, G3)**
Complete mock interviews (*You're hired format use trust partners/external employers/training providers*) **(G5, G6, TP)**
Complete Career Booklet/Interview prep Booklet prior to mock interviews **(G2, G3, G4)**
Use national career web site to look at different career paths/future prospects to help students see what careers are available and what qualifications are needed to enter them. **(G2, G3, G4)**
Raising aspirations programme/Amazing Apprenticeship (all year) Assemblies – **(G2, G3, G4, G5)**
Employer Talk – **(G2, G4, G5, TP)**
Employer/company visit – **(G5, G6, TP)**
Employer talk for selected students (disadvantage/FSM) – **(G3, G5, TP)**
Careers Interview for all students. **(G8)**
University of Leeds – **(G7)**

Year 11

Register all students on START and continue to update START profile. **(G2, G3)**
Use this to explore future pathways/LMI and Post 16 pathways such as Apprenticeship, 6th form or College. **(G2, G3, G4)**
Motivational Assembly to encourage future choices
Mentors/mentor meetings with parents/carers **(G3)**
DOS – PP/Vulnerable students – meeting with parents, students and career interview **(G3, G8)**
Post 16 Interviews/Parental meetings to discuss Post 16 options **(G3, G4)**
Apprenticeship/University Events – **(G5, G7, TP)**
Employer Talk – **(G2, G4, G5, TP)**
Raising aspirations programme (all year) **G2, G3, TP)**
NCS – **(G3, G4, G5, G6)**
Work Experience – Leeds Engineering/LBBC **(G3, G4, G5, G6, TP)**
Career Interviews – **(G8)**
Workplace Visit – **(G5, G6, TP)**
University of Leeds – **(G7)**

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	Year 8 Cont	Year 9 Cont	Year 10 Cont	Yer 11 Cont
	<p>Raising aspirations programme (all year) (G2, G3)</p> <p>Employer Talk – (G2, G4, G5)</p> <p>Evidence in student books/form tutor notes</p> <p>START Profile – (G2, G3, G4)</p>	<p>Evidence – Form tutor notes/form books/START Profile. – (G2, G3, G4)</p>	<p>Young People’s Careers Fair at Crawshaw organised by MP Stuart Anderson – Oct 18 – (G3, G5)</p> <p>BBC Bitesize</p> <p>Assemblies/Workshops (G2, G3, G4, G6 & G7)</p> <p>Evidence – Form tutor notes/form books/START Profile. – (G2, G3, G4)</p> <p>HE/Apprenticeship Event Elland Road – (G2, G5, G7)</p>	<p>Young People’s Careers Fair at Crawshaw organised by MP Stuart Anderson – Oct 18 – (G3, G5)</p> <p>Evidence – Form Tutor notes/SATRT Profile – (G2, G3, G4)</p> <p>HE/Apprenticeship Event Elland Road– (G2, G5, G7)</p>

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Post 16:

HE Evening year 12 – introduction to form tutors/work experience information/Higher Education Talk/Apprenticeship Talk for students, parents and carers **(G2, G3, G4, G5 & G7)**

HE Evening year 13 – Higher Education/Apprenticeship talk for students, parents and carers **(G2, G3, G4, G5 & G7)**

Various Guest speakers throughout the year ranging from Apprenticeship support, Universities, UCAS, Finance, Budgeting, Employability skills such as CV writing and letter writing workshops. **(G2, G3, G4, G5 & G7, TP)**

Unifrog **(G2, G3, G4)**

PSHE Day Universities/Apprenticeships/Employers/Life Skills – **(G2, G3, G4, G5 & G7, TP)**

University/Apprenticeship Fair – **G2, G3, G4, G5 & G7,)**

Sixth Form Mentors for younger year groups with classroom support **(G3, G4)**

Work Experience – **(G3, G4, G5, G6, TP)**

Part-time employment support **(G3, TP)**

UCAS Convention **(G3, G4, G7)**

Careers Fair **(G2, G3, G4, G5 & G7, TP)**

Career Interviews **(G3, G8)**

Progression Module **(G3, G4)**

Duke of Edinburgh Gold Award **(G3, G4, G5, G6)**

Year 12 Leeds University Reach for Excellence – support provided for students in Year 12 with their studies and decisions about university **(G3, G7)**

Access to Leeds **(G3, G7)**

Personalised student finance and budgeting workshop – **(G3, G5 & G7, TP)**

Sixth form students organising and running Charity week – **(G3, G4)**

National Career Guidance Shows **(G3, G5 & G7)**

ASK Apprenticeship information session for form tutors – **(G4)**

BBC Bitesize Assemblies/Workshops – **(G2, G3, G4, G6 & G7)**

Futures Programme – **(G2, G3, G4, G5, G7)**

HE/Apprenticeship Event Elland Road– **(G2, G5, G7)**

Staff Training LMI Information (G2 & G4) – Delivered by Careers Enterprise Network

Working with Careers & Enterprise companies for employer engagement, employer talks, staff training and work experience (year 8-Post 16) – All year round.

Code:

G – Gatsby Benchmark

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TP – Trust Partners Support

School Development Plan CEIAG targets:

- **Increase employer engagement**
- **Ensure all staff who deliver CEIAG have the required training to deliver the sessions asked of them**
- **Develop robust process for recording students' engagement, progress and evaluation of CEIAG activities**